

Tandem agreement

of the TUM Mentoring program for students, doctoral and postdoctoral researchers

Mentee

Surname *First name*
and

Mentor

Surname *First name*

Duration

Please select the desired duration of your tandem:

1 Year 9 month 6 month 3 month

I. Our mutual aim

II. Our individual expectations:

Mentee

Mentor

III. Form and manner of relationship

Venue, duration and frequency of meetings:

Preferred means of communication:

IV. Our contact data (please select the preferred means of communication)

	Mentee	Mentor
Address		
Phone		
Mobile		
Mail		

Agreement

1. Mentor and protégé acknowledge the goals of the mentorship.
2. It is agreed that all information and particulars that are exchanged during conversation will be treated as absolutely confidential throughout the mentoring cycle.
3. The confidentiality clause shall remain in force even on expiry or premature termination of the mentoring cycle.
4. Mentor and mentee will endeavour to actively shape the mentorship. The terms and conditions laid down during the initial session will serve as a general framework for the entire mentoring cycle.
5. Both parties will endeavour to keep their appointments, to stay in close contact with one another and to take responsibility for the success of the mentorship.

Problems, assistance, discontinuation

- Should any unexpected friction or difficulties arise during the course of the mentoring cycle, which cannot be solved amicably by the tandem partners themselves, the mentor and mentee are requested to get in touch with the program coordinator.
- Both parties are entitled to terminate the mentorship prematurely on mutual agreement at any time in the event of any insurmountable personal or organisational problems. May we stress the importance of consulting the coordinator beforehand. It will normally be possible to resume mentoring activities or make another attempt.

Mentee

Mentor

Date & Signature

Date & Signature